

**MINUTES  
LANGHORNE MANOR BOROUGH COUNCIL  
MEETING OF FEBRUARY 3, 2004**

**1. CALL TO ORDER** - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday, February 3, 2004, at 8:02 P.M. Eastern Standard Time by William McTigue, Vice-President.

At this point in the meeting Mr. Farmer led us in the "Pledge of Allegiance to the Flag."

**PERSONS PRESENT** – Robert J Byrne; Francis J. Farmer; Sharon Gimpel; William McTigue Vice President; Nicholas Pizzola; Thomas Profy IV; and Loretta M. Luff, Secretary/Treasurer.

**PERSONS ABSENT** - Maryann Barnes, President; Steven Yourtee; Gerry Seader, Mayor; Thomas Profy III.

**2. APPROVAL OF MINUTES** –Mr. McTigue entertained a motion to approve the minutes of the January 5, 2004 Borough Council meeting. Motion was made by Mr. Farmer and seconded by Mr. Pizzola to approve the minutes as amended. No objections were presented. Motion carried. Ms. Gimpel abstained.

**3. POLICE REPORT** –In the absence of Mayor Seader, Mrs. Luff read the police report for the month of January 2004.

**4. COMMENTS FROM RESIDENTS & VISITORS** – Ron Bartnikowski asked if Project Child Safe, which we are involved in, could be put on Langhorne Manor's web site. Mr. Farmer replied that it should be added.

Ms Linington referred to a letter received by Council last year concerning the parking on the overpass on Hulmeville Avenue when children are sledding there. Ms. Linington stated it is very dangerous especially when the cars are parked on both sides of the road. Ms. Linington also brought to Council's attention a storm drain near Hulmeville Avenue overpass that has sunk and it has caused two cars and a truck to sink into the ground.

Ms. Linington spoke on Middletown Township Beautification Program; on October 28, 2003 there were ten to twelve children with orange vests picking up trash along Hulmeville and Gillam Avenues near the overpass along with a few adults. Ms Linington asked if the Borough Council would consider sending a donation to Middletown Township Committee Foundation on behalf of the Beautification Committee. Motion was made by Mr. Farmer and seconded by Mr. Pizzola to send a donation of \$100.00 for this program. No objections were presented. Motion carried.

**5. COMMITTEE REPORTS** - Mrs. Barnes-absent.

Mr. Byrne-No report.

Mr. Farmer stated that Council members received four policies in the mail, Officer Attendance, Juvenile Custody Procedure, Use of Force and Firearms. The Use of Force and Firearms Policies need modification. The Juvenile Custody Procedure Policy and Officer Attendance Policy maybe adopted this evening. Mr. Farmer stated that Mayor Seader and the Police Committee feel a window of hours needs to be put into the Police Attendance Policy, example 6:00 A.M. to 10:00 A.M. for morning hours. Mr. Farmer feels that this is necessary. Chief Bumm will make a schedule based on the availability of manpower. There are to be six hours in the morning and six hours in the evening.

Mr. Farmer stated that the Juvenile Custody Procedure and Officer Attendance Policies can be adopted this evening and the Use of Force and Firearms Policies will be ready for adoption at the March 2, 2004 Council meeting.

Ms. Gimpel inquired about the time frame for advance notice when an officer is not able to work his shift. Mr. Farmer replied that you couldn't say how far in advance they are to notify another officer since they all have full time jobs.

Ms. Gimpel asked as to the meaning of repeat occurrences. Mr. Farmer replied if an officer does not show up for work three times a year or three or in a month. Ms Gimpel asked if that means three times a month. Mr. Farmer stated that it could be three times in a year. He told Ms. Gimpel to make a recommendation for repeat occurrences. Ms. Gimpel stated she does not know what the past history is on repeat occurrences or what she could base it on.

Mr. Farmer replied that in the past the officers would come in when ever they wanted and this policy is to correct this problem.

Mr. McTigue stated that he understands Ms. Gimpel's concerns about being specific. The last time the Council took under consideration an Attendance Policy there were provisions that were very specific and they were a source of debate among the members of Council, this prohibited the policy from being approved for quite a while. This policy specifies that repeat occurrences will be handled by the Police Chief who will be responsible for monitoring and resolving them. In Mr. McTigue's opinion it will be the Police Chief who will resolve the repeat occurrences and the Police Committee will know when they occur and how it was handled. This policy will improve the operations of the Police Department.

Motion was made by Mr. Farmer and seconded by Mr. Byrne to approve the Attendance Policy. Ms. Gimpel opposed. The Motion carried.

Mr. McTigue stated the next policy to be reviewed would be the Juvenile Custody Procedure; the purpose is to describe what a police officer can or cannot do pertaining to the apprehension of or the holding of a juvenile in custody. An example of this is when a child is being placed in secure custody when a child becomes violent and is a threat to his or her personal injury or toward the police officer. Secure custody is handcuffing the child to a fixed object. Ms. Gimpel asked if we have a place for securing a child that has been taken into custody. Mr. Farmer replied that Middletown

Township Police Department does and that is where our Police Department will take anyone who they have in custody.

Motion was made by Mr. Farmer and seconded by Mr. Pizzola to approve the Juvenile Custody Procedure policy. No objections were presented. Motion carried.

Mr. Farmer reported that a stop sign needs to be replaced and a pole that is bent will be replaced. Mrs. Luff told Mr. Farmer about a pothole on the northbound Route One Access Road. Mr. Farmer stated that he would check on it.

Mr. McTigue stated that he had submitted a year ago Grant Applications to the Department of Community and Economic Development and with the transition of the Governor all funds were put on hold and the grant applications had expired. Mr. McTigue re-submitted the grants again this year for safety signs, stop signs, and watch children etc. through State Representative Matt Wright. The other grant application through State Senator Tommy Tomlinson is for about \$23,000.00 for the replacement of street signs through out the Borough.

Ms. Gimpel - No report.

Mr. Byrne asked Mr. McTigue, why the Borough trash is only pick-up once a week and recycling every other week? Mr. McTigue replied that our contract has always been that way due to the cost of trash and recycling pick up.

Mr. Pizzola recommended a training course for newly elected Borough Officials to be given by Pennsylvania State Association of Boroughs to be held on March 20<sup>th</sup> or 27<sup>th</sup> in Willow Grove.

Mr. Yourtee - absent

**6. MAYOR'S REPORT** – The Mayor's report consisted of the policies that were passed this evening.

**7. SOLICITOR'S REPORT** –Mr. Profy IV stated that there was no formal report.

**8. INSPECTOR'S REPORT** –Mr. Bush left a report, but it is missing and he will give January's report at the March 2, 2004 meeting.

**9. CORRESPONDENCE** - Mrs. Luff stated that the contract for 2004 from the law firm of Begley, Carlin and Mandio had been received and it reads the same as the 2003 contract

Mr. McTigue read the Committee appointments from Mrs. Barnes for 2004:

### **COMMITTEE ASSIGNMENTS MADE BY PRESIDENT OF COUNCIL**

Maryann Barnes will serve on the Planning Commission; the Zoning Ordinance Review Committee; Zoning Code Coordinator; Budget Committee; Sub-Division & Land Development, Sewer & Water Utilities Committee (disbanded)

Bob Byrne will serve on the Street Light Committee, Police Committee, Safety Code Review, Building Code Review and Plumbing Code Review.

Frank Farmer will serve on the Budget Committee, Borough Streets, Snow Removal, Maintenance of Borough Properties, and Chairman of the Police Committee.

Sharon Gimpel will serve on Insurance Issues, Tax Collector Liaison, Assessment Liaison, Shade Tree Commission Liaison and Newsletter Committee.

Nicholas Pizzola will serve on Penn Vest Finance, Chairman of Budget Committee, and Ordinance Review other than Zoning & Sub Division & Land Division, Rescue Squad Liaison, Fire Department Liaison, and Newsletter Committee.

William McTigue will serve on the Refuse Collection, Recycling Program, Leaf Pickup, Landfill Issues and Police Committee.

Steve Yourtee will serve on Outside Maintenance of Borough Properties, Grant Applications and Comcast Liaison.

Mr. McTigue will be meeting with Beth Barnikowski for the purpose of up dating the web site.

Mr. Farmer asked if a thank you letter had been sent to Joy Tesei. Mrs. Luff stated that she did not know as Mrs. Barnes stated that she would take care of it.

**10. APPROVAL OF THE BILL AND TREASURER'S REPORT** – Mr. McTigue stated that all Council members received a copy of the bill list for payment .He asked if there were any questions or discussion. Mrs. Luff stated that a bill had been received from Bucks County Planning Commission for the balance in the amount of \$360.00.

Motion was made by Mr. Farmer and seconded by Mr. Pizzola to approve the bill list with the addition of \$360.00 for Bucks County Planning Commission. No objections were presented. Motion carried. Ms. Gimpel abstained.

Mr. McTigue entertained a motion to approve the Treasurer's report as presented. Mr. Pizzola explained that we did not close out Peach Tree, next month we will run another January 2004 General Ledger Trial Balance.

Motion was made by Mr. Farmer and seconded by Mr. Byrne to approve the Treasurer's report with recommendations by Mr. Pizzola. No objections were presented. Motion carried. Ms. Gimpel abstained.

**11. SECOND MEETING** –Mr. McTigue stated that a second meeting is scheduled for Tuesday February 17, 2004. At this time there are no items for the agenda for that meeting. Motion was made by Mr. Byrne and seconded by Mr. Farmer to dispense with the February 17, 2004 meeting. No objections were presented. Motion carried.

Mrs. Luff asked if a motion should be made to accept Begley, Carlin And Mandio's contract for 2004. Motion was made by Mr. Farmer and seconded by Mr. Byrne to accept the contract for the year 2004. No objections were presented. Motion carried. Ms. Gimpel abstained.

**12. ADJOURMENT** –Motion was made by Mr. Farmer and seconded by Mr. Pizzola to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 8:50 P.M.

The next meeting will be Tuesday March 2, 2004 at 8:00 P.M.

Respectfully submitted

Loretta M. Luff  
Secretary/Treasurer  
Langhorne Manor Borough