

**MINUTES
LANGHORNE MANOR BOROUGH COUNCIL
MEETING OF OCTOBER 5, 2004**

1. CALL TO ORDER - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday, October 5, 2004, at 8:04 P.M. Eastern Standard Time by Maryann Barnes President.

At this point in the meeting Mayor Farmer led us in the "Pledge of Allegiance."

PERSONS PRESENT – Maryann Barnes, President; Stephen Galazin; William McTigue, Vice President; Steven Yourtee; Francis J. Farmer Mayor; Loretta M. Luff, Secretary/Treasurer and Thomas J. Profy III, Solicitor.

PERSON ABSENT Robert Byrne; Sharon Gimpel; Nicholas Pizzola.

2. APPROVAL OF MINUTES –Mrs. Barnes entertained a motion to approve the minutes of the September 7, 2004 Borough Council Meeting.

Mr. Pizzola entered the meeting at 8:07 P.M.

Motion was made by Mr. McTigue and seconded by Mr. Yourtee to approve the minutes of September 7, 2004 as amended. No objections were presented. Motion carried.

Mr. Byrne entered the meeting at 8:09 P.M.

3. POLICE REPORT – Mayor Farmer introduced Thomas Hotham II who has applied for a position on the Police Department; for the past month, he has been working for the Rockledge Police Department. Mr. Hotham has been offered a position with the Pennel Police Department and has decided not to take the position. Mr. Hotham has his own paving business.

Mr. McTigue asked Mr. Hotham about his availability for covering the hours that are expected of him. Mr. Hotham stated that he had discussed this with the Police Chief from Rockledge and he does not see any problems.

After some questions from Council members a motion was made by Mr. Galazin and seconded by Mr. McTigue to hire Mr. Hotham for a position on the Langhorne Manor Borough Police Department. No objections were presented. Motion carried.

Mayor Farmer stated that he had an application from Gregory White for a position on the Langhorne Manor Borough Police Department. He was interviewed on Sunday October 3, 2004. Mr. White presently works for the County of Bucks since June 2004 and the Yardley Borough Police Department since April 2003. Arrangements are being made for Mr. White to meet with Chief Bumm. Mayor Farmer would like him hired this evening subject to the necessary background checks.

Mr. McTigue stated that Mr. White presented himself as very straightforward and friendly person. He expressed an interest in working for Langhorne Manor Borough Police Department, as it will fit into his schedule. He will be able to work two to three six-hour shifts a week. Mrs. Barnes inquired as to what background checks need to be done. Mayor Farmer replied that Chief Bumm has some information on Mr. White. Chief Bumm will do the necessary NCIC and reference checks. Chief Bumm will send in writing to Mayor Farmer what checks have been done and to whom he spoke.

Motion was made by Mr. McTigue and seconded by Mr. Galazin to hire Mr. White subject to the necessary background checks. No objections were presented. Motion carried.

Mayor Farmer gave the police report for the month of September 2004.

Mrs. Barnes told Mayor Farmer to thank the police officers who participated in helping with the 175th Anniversary Parade of Langhorne Middletown Fire Company on September 25, 2004.

4. **COMMENTS FROM RESIDENTS & VISITORS** –Mrs. Beth Bartnikowski asked as to the status of the grant money for the street signs project. Mrs. Bartnikowski stated that we had received approval for the grant, but we haven't received any money.

Mr. McTigue explained that we had been awarded \$18,000.00 and Langhorne Manor Borough has until June 1, 2006 to complete the project. He is currently drafting a request for a bid proposal for street signs. When they applied for the grant the parts and labor were estimated at approximately \$23,000.00 which is \$5,000.00 more than what we were awarded. At the present, they are trying to figure out how the money will be applied.

Mrs. Bartnikowski inquired about the \$5,000.00 grant that was approved for the traffic signs. Mr. McTigue replied that they are almost ready to put this project out to bid.

Ms. Linington asked why Mr. Profy allows Mr. McTigue to change the wording of Mr. Profy's statements in the minutes.

Mr. Profy stated that he feels that Mr. McTigue did not change the wording of the minutes. Mr. McTigue changed the words of what was subsequently adopted and became the minutes. They are not minutes until approved by the Borough Council. What Mr. McTigue said was acceptable to Mr. Profy. Mr. Profy stated that once the minutes are approved no one could change them under any circumstances.

Ms. Linington stated that she feels that the Access Roads need to be cleaned, as there is a lot of debris on them. Ms. Linington stated that before the parade Middletown Township cleaned up all the debris by the overpass on Hulmeville Avenue.

Ms. Linington stated that the windows in the Borough Hall are in need of repair and there is a lot of painting that also needs to be done.

Mrs. Barnes stated that she had discussed the repairs to the Borough Hall with Mr. Byrne including the stone on the building that needs to be repaired.

Mr. Galazin stated that they are looking for grant money for the Borough Hall repairs, as this will be an expensive project.

Mrs. Barnes stated that in the past, money for grant projects of this type were not being awarded. It has been recently that she has heard that there maybe money available for repairs to buildings.

Ms. Jane Boyle inquired about the Community Grant Program.

Mrs. Barnes replied that the Community Grant Program does not allow for this type of work. The only time Langhorne Manor Borough received money from that program was for the handi-cap access ramp.

Krista Conkle, 217 Hulmeville Avenue reported on a meeting that took place on September 13, 2004 in her front yard. The meeting was attended by Mr. Bush; State Representative Matt Wright; Andy Warren from PennDot; two representatives from State Senator Tommy Tomlinson's office Jim Cawley and Al Sutter.

Mr. Bush had a representative from Pickering Corts and Summerson come out prior to the meeting to give an estimate for the work that needs to be done to correct the water problem.

Mr. Warren stated that he would try and help with materials and Senator Tomlinson and Representative Wright will seek grant funding for Langhorne Manor to contract out this project. Mr. Bush received an estimate of approximately \$125, 000.00 for this project.

Ms. Conkle asked what the next step would be to get the project started. Mr. Bush stated they have the estimates and the next step is the submitting of the paper work.

Mrs. Barnes asked if they should meet with Council members to complete the Borough's part of the paper work. Mr. Bush stated that he had informed them that if more information were needed, it would be provided.

Mr. Yourtee stated that the Borough is moving forward in two directions, one is the financial commitment and the engineering plans.

Mr. Bush stated that he had a conceptual plan. Mr. Bush stated that the estimate of \$125,000.00 includes surveying engineering, construction inspections, material, labor and the bidding process.

Mr. Yourtee asked Mr. Bush if the cost of the engineering plans were 10%. Mr. Bush stated that he would check on the percentage.

Mr. Bush stated that Representative Wright stated that we are looking at eight to ten months if this project were to happen.

Mr. McTigue inquired as to what type of permits will be required for this project. Mr. Bush replied a NPDES permit, as the water will be going into the woods on Hulmeville Avenue, and also a PennDot permit to open the road as it is a state road

Mr. Yourtee asked Mr. Bush when did he receive the conceptual plan. Mr. Bush replied that he had received it two weeks ago.

Mr. Yourtee stated that there is a water issue that starts at Richardson Avenue in Langhorne Borough and that water is also a part of this problem. Mr. Bush replied that the original drawing included nine acres and fifty percent is in Langhorne Borough. Mr. Yourtee stated that maybe Langhorne Borough should be providing funds for this project also.

5. **COMMITTEE REPORTS**-Mrs. Barnes had no report for the Planning Commission. She reported that she and Mr. Galazin had attended the Bucks County Borough's Association dinner meeting on Tuesday September 29, 2004.

Mrs. Barnes stated that Kelly Ann McQuaid had been doing file work with Mrs. Luff on Thursday evenings for her Community Service work for her senior year of High School; she has completed her twenty-four hours that is required. There is additional filing work that needs to be done and Mrs. Barnes would like approval to hire Kelly McQuaid for four hours a week on Thursday evenings at a rate of \$10.00 per hour.

Ms. Linington asked where Miss McQuaid is from and Mrs. Barnes replied that she lives in Croydon.

Mr. Byrne asked Mrs. Barnes if Miss McQuaid is from the Tech School. Mrs. Barnes stated that they contacted the Borough. Mrs. Luff stated that her dad works with Mr. Bush and Mayor Farmer.

Mr. Yourtee asked if she has any other work experience to warrant her being hired at \$10.00 per hour.

Mr. Pizzola stated that he feels \$10.00 per hour is too high; his company pays \$8.00 per hour for filing work.

Mr. Byrne stated that she should start at no more than \$9.00 since minimum wage is \$5.45.

Mr. McTigue stated that since they know the kind of work she does, he feels that it should be \$10.00 per hour. Mr. McTigue stated that her pay should come out of account 405-300-01-services and charges to the Borough Office.

Motion was made by Mr. Byrne and seconded by Mr. Pizzola to hire Kelly McQuaid at \$9.00 per hour to work on the files in the Borough Office and employment will continue as long as there is file work. No objections were presented. Motion carried.

Mrs. Barnes received a letter from the County of Bucks Emergency Management reminding the Borough that there is no Local Emergency Management Coordinator appointed. Mr. Profy stated that a formal request for the appointment needs to be completed. Mrs. Luff asked Mr. McTigue to give her a copy of the form so it can be kept on file.

Mrs. Barnes received a draft letter from Carroll Engineering to be sent to the Borough residents, requesting that they disconnect their sump pumps that are illegally hooked up to the sanitary sewer system.

Mrs. Barnes stated that she received a letter from the County of Bucks stating that a dinner meeting will be held on Tuesday October 19, 2004 at Spring Hill Manor. The topic for the evening will be Homeland Security. Mr. Pizzola stated that he would be attending.

Mr. Byrne reported on the work he wants to do on the outside of the Borough Hall. He is going to start painting the windows and he will volunteer his time. He feels that a professional will have to do the stone pointing. Mr. Byrne would like to see the windows replaced.

Mr. Profy stated that replacing the windows might affect the historical integrity of the building.

Mr. Bush stated that there are windows that you can buy for historical properties.

Mr. Byrne feels that maybe three windows could be replaced at one time, as it would be a substantial cost.

Mr. Galazin reported on the Bucks County Borough's Association dinner meeting that he and Mrs. Barnes had attended on Tuesday September 29, 2004. Courtnee Accure presented a program on how to obtain grant money. Mr. Galazin stated that a lot of information was provided and he feels that the Borough can benefit from this Program. Mr. Galazin will be able to contact her personally if the Borough needs any help or information.

Mr. Galazin reported that Mrs. Barnes was voted into the position of Delegate for the Southern Boroughs for the Bucks County Borough's Association.

Mr. McTigue reported that he would be contacting B.F.I. and arrange the dates for the fall leaf pick-up, there will be three dates mid and late November and the second week in December.

Mr. Pizzola reported that he would have the preliminary budget for the November 3, 2004 Council meeting.

Mr. Profy stated that the preliminary budget must be adopted at the latest at the November 3, 2004 Council meeting, so that it can be advertised and adopted at the December 7, 2004 Council

meeting and the adoption of the Tax Ordinance. There has to be thirty days between the adoption of the preliminary budget and the adoption of the final budget.

Mr. Yourtee reported that one person worked one day for the Community Service Project. He disassembled the fence behind 616 Hulmeville Avenue. Two gentlemen were scheduled at different times and never showed up.

Mayor Farmer asked Mr. Yourtee if he reports them when they don't show up.

Mr. Yourtee replied no as it is up to the individual to contact him and to arrange their work schedule.

Mr. Farmer asked who the contact person is; Mr. Yourtee replied initially David Miller and most recent Miss Lilly.

Mr. Yourtee stated that there is still a lot of work that has to be done, cleaning up debris, timbers on the hill side, cement blocks, carpet to be removed from the deck at 616 Hulmeville Avenue. There is enough work for the three men all they have to do is show up.

Mr. Yourtee reported that he had contacted ten paving contractors to give him a quote for the six road repair areas on the Borough streets requesting prices on six areas that need to be repaired. They were broken down into two separate quotes, one is for street repairs and the other is for raising the elevation of four manholes that are too low and the paving around them. He received two bids Kevin Seifert Inc. and Langhorne Paving.

The bids on the street repairs are the intersection of Gillam and Hill Avenues, areas in front of the Borough Hall the length of the concrete curb, intersection of Bellevue and Fairview Avenues that had been discussed at the September Council meeting, and a pothole at the corner of Elm and Station Avenues. Bid prices for the road repairs are Kevin Seifert Inc. \$8,806.00 and Langhorne Paving is \$7,785.00. The bid prices for repairs and paving the areas around the four manholes are Kevin Seifert Inc. is \$13,788.00 and Langhorne Paving is \$4,630.00. The manholes to be repaired are at 320 Hill Avenue, one at Station and Gillam Avenues, one on Station closer to the Route one Access Road, and one at 308 Elm Avenue.

Mrs. Barnes was under the understanding; after John Swenson gave his presentation at the September 7, 2004 Council meeting that Bucks County Water & Sewer Authority (B.C.W. & S.A) was going to be doing the manhole repairs.

Mr. McTigue stated that repairs done by B.C.W. & S.A. would pertain to the water leakage inside of the manholes not the street repairs related to the manholes.

Mr. Bush stated that he would mention this to Mr. Swenson.

Mr. Profy asked Mr. Bush if he feels the \$4,630.00 bid from Langhorne Paving for street repairs is correct. Mr. Bush replied it should cost around \$4,000.00.

Motion was made by Mr. Yourtee and seconded by Mr. McTigue to award the bid of \$7785.00 for street repairs to Langhorne Paving. No objections were presented. Motion carried.

Motion was made by Mr. Yourtee and seconded by Mr. McTigue to award the bid of \$4630.00 for the repair of the four manholes. No objections were presented. Motion carried.

Mr. Yourtee stated that he would have the snow removal bids for the November 3, 2004 Council meeting. Mr. Yourtee asked Mr. Profy if it should be advertised. Mr. Profy replied yes and he would see that it is done and he will send a copy of the document to Mr. Yourtee.

Mrs. Barnes asked Mr. Yourtee to contact Langhorne Paving about the contract being awarded to them.

6. **MAYOR'S REPORT** – Mayor Farmer reported that there has not been any correspondence or communication with Wesley Seitz since Mayor Farmer held the hearing with him. Mayor Farmer recommends that Mr. Seitz be relieved of his duties as a Police officer.

Motion was made by Mr. Byrne and seconded by Mr. Galazin that Wesley Seitz be dismissed from his position on the Langhorne Manor Borough Police Department for “Conduct Unbecoming a Police Officer.” No objections were presented. Motion carried.

Mayor Farmer stated that he would be contacting the Council Members by the November 3, 2004 Council meeting concerning the issues of scales. He will have the cost of the scales and what would be needed. Mr. White who was hired this evening subject to the background checks is a certified Weigh Master.

Mayor Farmer is looking into hiring another Police Officer who is a certified in truck inspections. He stated that something has to be done to generate money to support the Police Department.

7. **SOLICITOR'S REPORT** – Mr. Profy stated that he would get a letter to Wesley Seitz informing him that he is dismissed from his position on the Langhorne Manor Borough's Police Department.

Mr. Profy stated that he had spoken to John Swenson from Carroll Engineering concerning the Inflow/Infiltration Sewer Project; Mr. Swenson is waiting for a cost estimate from BCW&SA. Mr. Swenson has drafted a notice to be sent to the residents in the Borough informing them to disconnect their sump pumps if they are connected to the sewer system. Council will act upon this matter at the November 3, 2004 Council meeting, as they should have a cost proposal from BCW&SA.

8. **INSPECTOR'S REPORT** – Mr. Bush gave the Inspector's Report for the month of September 2004.

Mr. Yourtee asked Mr. Profy about the short-term plan that is proposed. He asked about the illegal sump pump connections that are repeated throughout the report from Carroll Engineering. The

cost estimate for the short term plan is approximately \$30,000.00 and about one third or \$10,000.00 is for sump pump removal, plumbing inspection for approximately thirty homes and re-inspection of approximately ten of the thirty homes, manhole repairs and clean out repairs. Mr. Yourtee wondered if the Borough could recover some of the costs of inspections of illegal sump pumps from the residents whose properties are involved.

Mr. Profy stated that the Borough probably could legally recover some of the money after the re-inspections. Mr. Profy stated that he would review the ordinance for violation of sump pump connections to see if the ordinance has to be amended by the Borough Council.

Mr. McTigue stated that Carroll Engineering was authorized to notify BCW&SA with the information that Langhorne Manor Borough Council was going to adopt the short term plan. He remembers asking for an estimate of the cost for this project and he was told that it would be \$23,000.00, which also included construction; some soft costs items including administrative costs and some engineering involvement. There is a budget of \$23,000.00 in hard costs and another \$7,000.00 in soft costs; already the cost of this project is increasing. Mr. McTigue is not pleased with this.

Mr. Profy stated that we should wait for the estimate from BCW&SA, and then we can weigh what our options are.

9. CORRESPONDENCE – Mrs. Luff reported that she had contacted six oil companies to see if we could get a lower pre buy price. Fabians had the lowest price at \$1.599. We had until September 30, 2004 to accept their offer, which we accepted timely.

10. APPROVAL OF THE BILL AND TREASURER’S REPORT – Mrs. Barnes stated that all Council members received a copy of the bill list for payment. She asked if there were any questions or discussion. Motion was made by Mr. McTigue and seconded by Mr. Pizzola to amend the bill list to include Fabian fuel oil pre-buy costs, Paist and Noe for \$3621.00 and Kelly McQuaid at \$9.00 per hour for sixteen hours a month. No objections were presented. Motion carried.

Mrs. Barnes entertained a motion to approve the Treasurer’s Report as presented.

Mr. McTigue stated that \$10,000.00 is to be transferred out of the general savings account and be put into account #391-701-30 for the police car for years 2002 and 2004.

Mr. Byrne inquired about the telephone bill for the police department. He wondered why it is as high as the gasoline expenses. Mrs. Luff explained their bill includes their fax and computer lines.

Motion was made by Mr. McTigue and seconded by Mr. Yourtee to approve the Treasurer’s Report as presented. No objections were presented. Motion carried.

11. SECOND MEETING –Mrs. Barnes stated that a second meeting is scheduled for Tuesday October 19, 2004; at this time there are no items for the agenda for this meeting. Motion was made by Mr. Byrne and seconded by Mr. Pizzola to dispense with the October 19, 2004 meeting. No objections were presented. Motion carried.

12. ADJOURNMENT – Motion was made by Mr. McTigue and seconded by Mr. Byrne to adjourn this meeting. No objections were presented. Motion carried. This meeting adjourned at 9:56 P.M.

The next meeting will be Wednesday November 3, 2004 at 8:00 P.M.

Respectfully submitted.

Loretta M. Luff
Secretary/Treasurer
Langhorne Manor Borough