

**MINUTES  
LANGHORNE MANOR BOROUGH COUNCIL  
MEETING OF SEPTEMBER 7, 2004**

**1. CALL TO ORDER** - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday, September 7, 2004, at 8:04 P.M. Eastern Standard Time by Maryann Barnes President.

At this point in the meeting Mayor Farmer led us in the "Pledge of Allegiance."

**PERSONS PRESENT** – Maryann Barnes, President; Robert Byrne; Stephen Galazin; Sharon Gimpel; William McTigue, Vice President; Nicholas Pizzola; Steven Yourtee; Francis J. Farmer Mayor; Loretta M. Luff, Secretary/Treasurer and Thomas J. Profy III, Solicitor.

**PERSON ABSENT** - None

**2. APPROVAL OF MINUTES** – Mrs. Barnes entertained a motion to approve the minutes of August 3, 2004. A motion was made by Mr. Byrne and seconded by Mr. Pizzola to approve the minutes as amended. No objections were presented. Motion carried.

**3. POLICE REPORT** – Mayor Farmer passed out a copy of Samuel Anderson application for a position on the Police Department to the Council members to review. Chief Bumm introduced Samuel Anderson and stated that he works for Bristol Borough and Hulmeville Borough Police Departments.

Mr. Anderson told the Borough Council about himself and Mrs. Barnes asked if anyone on Borough Council had any questions for Mr. Anderson. After questions from Council members Mr. Anderson stated that he had turned in his resignation to the Hulmeville Police Department last evening September 6, 2004.

Mrs. Barnes asked for a motion to hire Mr. Anderson.

Motion was made by Mr. Yourtee and seconded by Mr. McTigue to hire Samuel Anderson as a patrolman for Langhorne Manor Borough. No objections were presented. Motion carried.

**4. COMMENTS FROM RESIDENTS & VISITORS** – Mrs. Barnes introduced Mr. John Swenson from Carroll Engineering Corp. who explained the update on the Sanitary Sewer System, Inflow/Infiltration Review

(The next two (3) pages are scanned documents from Mr. Swenson's report)

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Subject: Langhorne Manor Borough Sanitary Sewer System, Inflow/Infiltration (I/I) Review

We have completed our evaluation of the portion of the Borough Sewer System tributary to the Neshaminy Interceptor. Enclosed are two copies of the System Evaluation and a draft I/I Removal Plan, for your review. A summary of the content of these reports follows:

Executive Summary

General

The portion of the Borough Sewer System tributary to the BCWSA Neshaminy Sewer System was evaluated for sources of excessive wet weather inflow and/or infiltration. This was in accordance with the City of Philadelphia request for a detailed I/I Removal Plan for elimination of these excessive flows from all tributary municipalities.

Conclusions

Three significant sources of I/I were observed during our evaluation that are most likely accounting for the excessive flows. These are sump pump connections, leaking manholes, and defective cleanout plugs/adaptors. There are some as yet unexplained clear flows which will require further investigation, but should await the completion of repairs of observed defects to see if they have significantly reduced these flows.

Recommendations

We recommend the following course of action:

Short Term Action Plan

1. Locate and inspect 12 manholes that were not found or uncovered.

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2. Send a newsletter out to residents informing them of the need to disconnect sump pumps from the sewer system.
  3. Perform plumbing inspections of about 25 to 30 homes to locate illegal connections and order them disconnected. Re-inspect in 30 days to confirm permanent elimination of sump pump connections. (Note: This may need to be expanded if short term actions do not significantly reduce wet weather "spikes".)
  4. Repair leaking manholes and correct frame and/or lid deficiencies.
  5. Replace cleanout plugs and/or repair plug adaptors and stacks.
  6. Re-evaluate wet weather flows (at billing meter) after completion of work.

Further Investigations (Following Short Term Action)

1. Perform follow-up wet weather inspection of 7 sewer areas that exhibited unexplained clear flow, to see if the problem still persists after short term repairs are completed.
2. If excess flows are still evident (in wet weather), conduct televideo inspection of approximately 3,500+/- lineal feet of sewers to locate source of "clear" flow.
3. Conduct smoke testing or otherwise locate 80 cleanouts that were not visible from ground surface.

Long Term Action Plan

1. Develop a recommended action plan based on the results of the Further Investigations.
2. Conduct inspection and evaluation of the Borough Sewer System tributary to the Lower Bucks WWTP via Middletown (BCWSA) Sewer System.

Discussion

Sump Pump Connections

Several manhole locations provided either visual or audible evidence that a sump pump was in use. However, the exact location could not be determined. Approximately 25 to 30 homes are upstream of these manholes, and should have their interior plumbing inspected to locate the source of sump pump flows. When found this connection should be eliminated by the homeowner. A maximum of 30 days should be allowed for this disconnection after which a re-inspection should be completed to confirm the disconnection has been made permanent. We can assist the Borough with these inspections, or it can be done by the Borough plumbing inspector.

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Including the waiting period for re-inspection, we estimate that this would take a minimum of about 45 days.

There could be other sump pump connections in the Borough that were not in operation during the manhole inspection, but contribute to excess flows in wet weather. It is recommended that a public information letter be sent out to all residents that discuss the problems with sump pump connections.

#### Manhole Leakage/Defects

Approximately 10 manholes were either actively leaking or showed evidence of prior leakage and need to be repaired. It will be necessary to make a permanent repair to eliminate this leakage, either from the inside of the manhole or by pumping a sealing product on the outside of the manhole. Approximately 8 manholes had frame or lid defects that need to be corrected. We are further evaluating some of these defects to determine what corrective action is required and will advise you in the near future.

#### Cleanout Plug and Adaptor Defects

There were approximately 60 cleanouts that were either missing plugs or had damaged plugs or adaptors. These plugs prevent surface water runoff from entering the sewer system, but allow easy access for inspection and maintenance. The plugs and adaptors need to be repaired or replaced.

An additional 80 cleanouts could not be located since they were not visible at the ground surface. (Note: This has changed since the original sewer construction was completed.) It will be necessary to locate these cleanouts in order to inspect and assess their condition. One expeditious way that they could be assessed without immediately locating them is to smoke test the sewer system. The advantage of this is that if there are cleanout defects, the smoke will indicate their location without searching and digging them up. If the cleanout does not leak, the search and digging could be left for another time. Also, other defects in the sewers or laterals could be located via smoke testing, that are not visible from the surface and manhole inspections.

Alternatively, the observed plug and adaptor defects could be corrected, and the system further assessed once this and other repairs are completed to see if the additional expense is warranted.

Attached is a scope of work, cost projection, and possible schedule for Borough review. It is recommended that you forward the I/I Removal Plan to Bucks County Water and Sewer for their submittal to the City of Philadelphia Water Department.

Mrs. Barnes asked Mr. Swenson who would create the schedule for this project. Mr. Swenson replied that Carroll Engineering could create the schedule. A letter could go out to Bucks County Water & Sewer Authority informing them as to what has been found and what needs repairing.

Mr. Swenson reported that there are two hundred and seventy clean outs in the Manor and they couldn't find eighty of them and sixty of the ones found had problems and need to be repaired.

Mr. Pizzola asked who would pay for the repairs. Mr. Profy replied that it is the responsibility of the Borough.

Mr. Profy asked Mr. Swenson what he would like Council to do this evening.

Mr. Swenson replied that he would like permission to prepare a submittal to Bucks County Water & Sewer Authority saying that the system has been inspected and outline the work that would be done this fall and next spring.

Mr. Profy stated that Carroll Engineering Corp. proposals for the Short Term Action Plan is to locate and inspect the twelve manholes that were not found, send a newsletter out to the residents informing them of the need to disconnect all sump pumps. Mr. Swenson stated the Carroll Engineering Corp. would draft a letter to be sent to the residents, perform plumbing inspections of about twenty five to thirty homes to detect whether illegal connections exists and order them disconnected, repair leaking manholes and correct frame and/or lid deficiencies, replace cleanout plugs and/or repair plug adaptors and stacks, and re-evaluate wet weather flows (at billing meter) after completion of work.

Mr. Profy stated that there is a provision in the Governmental Cooperation Act that allows you to enter into contracts with other governmental units to perform a service. Mr. Profy stated that the Borough must get an understanding from Bucks County Water & Sewer Authority as to what they are going to do and the cost.

Mr. Profy stated that this evening Carroll Engineering Corp. would like an authorization to prepare the letter that identifies what Borough Council intends to do.

Mr. Profy stated by the next Borough Council meeting Carroll Engineering Corp. will find out what Bucks County Water & Sewer Authority intends to do and also what the cost will be.

Mr. Yourtee asked if the six items listed on the Short Term Plan would be completed by the fall. Mr. Swenson replied that he believes that most of them could be completed this fall.

Mr. McTigue asked in terms of estimating the cost does that include the six basic factors of the Short Term Action Plan. Mr. Swenson replied basically yes. The \$23,000.00 was an estimate for construction cost, some soft cost items including administrative costs and some engineering involvement and there is still a balance from the money budget from Borough Council to do this work.

Mr. McTigue asked if one of the difficulties putting this out to bid would be to specify a manhole by manhole as to what needs to be done. Mr. Swenson replied that is correct.

Mr. McTigue asked Mr. Swenson, you must have notes working up your construction cost estimates and you must have an idea of the final costs.

Mr. Swenson replied that they have a typical idea from manhole repairs and for the amount of time needed. He feels that they estimated on the high side for the amount of work to be completed.

Mr. McTigue asked if the type of work that would be required involves more costs for labor than actual parts. Mr. Swenson replied that the labor would be the major part of the cost.

Mr. Profy stated that Carroll Engineering Corp. would like to have this evening a motion giving Carroll Engineering Corp. authorization to notify Bucks County Water & Sewer Authority that Langhorne Manor Borough has approved the Short Term Action Plan that Carroll Engineering Corp. has described in their report dated August 17, 2004.

Ms. Gimpel asked doesn't the initial motion already cover a proposal to go to Bucks County Water & Sewer Authority. Mr. Profy replied that is what Council would be giving authorization this evening. Mr. Profy stated that it would be adopted as the Borough's first step in the Inflow/Infiltration Reduction Program that was identified as the Short Term Action Plan at a cost to be determined within the coming month after a meeting with Bucks County Water & Sewer Authority to see what the cost of the various functions would be.

Mr. Swenson asked if the Borough would be making the contact with Bucks County Water & Sewer Authority. Mr. Profy told Mr. Swenson to initiate the process and call Mr. Profy so he has information for the next Council meeting.

Mr. McTigue stated that Council is stating what the Borough's plan is and what our intentions are without identifying a contractor. Mrs. Barnes replied that is correct.

Motion was made by Mr. McTigue and seconded by Mr. Galazin to authorize Carroll Engineering Corp. to notify Bucks County Water & Sewer Authority that the Borough is adopting the Short Term Action Plan identified in the August 17, 2004 report from Carroll Engineering Corp. as the first step of the Inflow/Infiltration Reduction Plan of the Borough. No objections were presented. Motion carried.

Mr. Profy asked Mr. Swenson to send copies of his report to the Borough Secretary and she will distribute them to the Council members.

Krista Conkle-217 Hulmeville Avenue- stated that she does not come to the Borough Council meetings month after month to show disrespect and the Council is aware that she is very passionate about the situation at her property on Hulmeville Avenue. She feels that this is a good quality and that she is very opinionated. In regards to the August 3, 2004 meeting, she was kind of taken back by three things that happened. She went back to where Mrs. Barnes told her to schedule an appointment with Mr. Bush to go over the storm drain plans. Back in June she asked Mr. Profy and Mr. Bush if

the plans would be available for the July meeting and she was told yes. In July Mrs. Barnes told her according to the minutes that Mrs. Barnes would like Ms. Conkle to meet with Mr. Bush to review the storm drain plans, she didn't read into that she was suppose to schedule an appointment and she apologizes for that. She was taken back by the fact that she has come before Council two months in a row and she has asked who's responsibility Hulmeville Avenue was, being it is a state road and Mrs. Barnes and Mr. Profy just looked at each other and Mrs. Barnes stated that we have already told you that it was PennDot's, and when she reviewed the past minutes, there are three places from the July 2004 minutes where she is suppose to find that out at the August 3, 2004 meeting. She feels that until August 3, 2004 meeting she had not been told that it was PennDot's responsibility. She is sorry if she offended them last month as it was not told to her, she did speak to PennDot and she was told that Hulmeville Avenue is not PennDots responsibility as the water is coming from Langhorne Manor Borough's property. Mrs. Barnes stated that she thinks that is where Ms. Conkle is getting confused. Hulmeville Avenue is PennDot's responsibility; the water coming from Hill Avenue is not their responsibility.

Ms. Conkle stated that she was never concerned about the road; she was always concerned about water running on her property and the lack of storm drains on Hulmeville Avenue. Mrs. Barnes stated that drainage along Hulmeville Avenue would be PennDot's responsibility.

Ms. Conkle stated that PennDot does not agree that it is their responsibility; however PennDot told her that they want to sit down with Borough Council and see if a solution could be agreed upon.

Ms. Conkle told Mr. McTigue that she is offended by the way Mr. McTigue spoke to her as she is a grown adult and she takes full accountability for her actions when she stands before Council and she stands behind anything she says and she believes in it. She knows that it gets frustrating having residents come before Council month after month saying things that Council may not want to hear, but it is frustrating for the residents also. She left the meeting very upset at the way Mr. McTigue told her "who is she to come here month after month" to make herself feel better maybe she could listen to exactly what Mr. McTigue did say to her. Maybe she over reacted at the time; she doesn't know if Council would allow her to do that, because if she owes Mr. McTigue an apology, she would like to give him one.

Ms. Conkle stated that since the August 3, 2004 meeting she received a letter addressed to Mr. Bush, copies went to herself, Mrs. Barnes, Mr. Profy and Middletown Township's Manager, the letter was from State Representative Matt Wright stating that he would like to have a meeting with the Borough, neighbors that are affected by the water problem along with Andy Warren from Penn Dot to discuss the improvements.

Ms. Conkle stated to Mr. McTigue that she had reviewed the plans with Mr. Bush this evening and that \$250,000.00 improvement in 1994 didn't affect Hulmeville Avenue, it was only for drainage from Hill Avenue. Mr. McTigue replied that was correct.

Mrs. Barnes stated that Mr. Bush has made numerous phone calls on her behalf and she also appreciates all the work that State Representative Matt Wright has done, assisting the Borough on this project. Mrs. Barnes did not receive a date for the meeting as of yet.

Ms. Conkle asked who would be attending from the Borough. Mrs. Barnes replied that she would be attending along with Mr. Bush. Council would have representation at the meeting. Mrs. Barnes stated that there might be a lot of grant application involvement for the project. Mrs. Barnes feels that this project will involve the State, PennDot and the Borough.

David Seine – 319 Hulmeville Avenue- stated that he was here to show their support for Ms. Conkle's efforts for trying to solve the drainage problem and also to acknowledge the Borough's and Mr. Bush's effort for what they are trying to do with the help of Penn Dot.

Ms. Betty Linington spoke on the parking problem on Highland Avenue where there are so many cars parked on the right hand side going east on Highland Avenue. Ms. Linington looked up the Ordinance on Parking, Chapter 163, Section 25 – No over night parking at all. Ms. Linington remembers that it was brought up before Council that Highland and Gillam Avenues were going to be the main roadway to the overpass.

Ms. Linington asked if anyone remembers anything about the curfew. She feels the police department should review this Ordinance as it is getting out of hand on her corner at Gillam & Hulmeville Avenues. The children are there at 12:00A.M. To 1:00 A.M. Ms Linington fears that somebody is going to get hurt with the skateboards, bicycles and rollerblades.

Mrs. Barnes stated that she feels that these complaints are police issues.

Mayor Farmer stated that he would sit down with Ms. Linington and discuss these issues with her.

Ms. Linington also reported that two school buses were hit by low hanging limbs. Mr. Framer stated that he would talk to Neshaminy School District Transportation Department about this issue.

Mr. Yourtee asked Ms. Linington if the parking problem was overnight parking or daytime parking. Ms. Linington replied that there should be no parking at all on Highland Avenue

Mr. Yourtee asked if the cars belong to the residents.

Mrs. Barnes stated again that she feels that this is a police issue.

Mr. Yourtee asked if the Ordinance states no overnight parking.

Ms. Boyle stated that there are two sections to the Ordinance. The first refers to overnight parking prohibited from Midnight till 6:00 A.M. The second section refers to no parking on certain streets and Highland Avenue is mentioned.

Mr. Pizzola asked, shouldn't Highland Avenue be posted, or else how will the residents be made aware of the no parking allowed on that street.

Mayor Farmer stated that he has a solution for the corner of Highland and Bellevue Avenues and he will take care of it. He will talk with Ms. Linington and Ms. Boyle concerning this problem as there is a procedure that has to be followed.

**5. COMMITTEE REPORTS** – Mrs. Barnes stated that she had no report for the Planning Commission. She received a notice from Bucks County Boroughs Association announcing the general membership meeting which will be Tuesday September 28, 2004, at a cost \$25.00 per person. The speaker will be speaking on grants. Mr. Galazin stated that he would like to attend this meeting with Mrs. Barnes

Mr. Byrne – No Report.

Ms. Gimpel thanked all of the residents that have responded to the letter that had been mailed from the Shade Tree Commission and she hopes that more will respond as there is still time.

Ms. Gimpel asked who is to be called when an emergency arises concerning a tree problem.

Ms. Boyle asked who is to be called when a problem arises like the tree on Station Avenue that hit the windshield of the school bus.

Mr. Yourtee stated that he would be called since he is in charge of streets and he wants to know who should he call? There is no tree contractor for an emergency situation.

Mayor Farmer stated that he can call Harvey Spencer if he gets his contractor's license.

Mrs. Barnes stated that there is an emergency program in place.

Mr. Yourtee asked Mrs. Barnes to review it with him.

Mrs. Barnes stated that you would first contact the police department. She is under the impression that the police department has an understanding with Harvey Spencer.

Mr. Bush replied if the tree branches are on the wires PECO is to be called and they will send a crew out to remove the limbs.

Mr. Byrne asked if it could be put out to bid. Mr. Profy replied that the cost for emergency work would not exceed the amount required to put it out to bid.

Mr. Byrne stated that maybe we could have a couple of tree contractors come to a Council Meeting and interview then since Harvey Spencer does not want to get a contractor's license.

Mrs. Barnes stated that we have never had a problem getting trees or limbs removed.

Mr. Yourtee stated that you can be reassured that you will have a problem now.

Mrs. Barnes asked Mr. Yourtee why would you say that? Mr. Yourtee replied that Harvey Spencer will not come out and do it. Mr. Yourtee has spoken to Mr. Spencer about this. Since he is in charge of streets, he would be called.

Mrs. Barnes asked Mr. Yourtee why he thinks he would be called first, when the police should be called first.

Mr. Yourtee stated that the police have his phone number to call about signs and Harvey Spencer for a tree issue.

Mrs. Barnes asked who took care of the tree limb on Station Avenue that had hit the school bus. Ms. Boyle replied that a PECO crew had been in the area and they took care of it.

Ms. Conkle stated that it took ten hours to get the tree removed from Hulmeville Avenue on a Sunday. One contractor would not touch it since it involved electric wires and it took a crew from PECO six hours to arrive.

Mr. Profy stated that Council should find out what contractors are interested in doing emergency work and have them come to a Council meeting to be interviewed. Ms. Gimpel is to contact the contractors and have them attend the October 5, 2004 Council meeting.

Ms. Gimpel inquired about the Borough doing its own sewer billing. Mr. Profy had provided a copy of the Management Contract Agreement for the sewer collection and transmission system.

Ms. Gimpel stated that the contract is a two-fold contract. The contract consists of the billing and maintenance operation. Her purpose in the billing is basically to try and have the billing done on a timely schedule for the residents and also to have the funds funneled into the Borough and have those funds deposited into an interest account as it is a substantial amount of money. Ms. Gimpel would like to move forward with Council's approval to find out exactly what the maintenance and operations are. In the agreement it is listed that the Township can perform at the Borough's expense, purchase necessary supplies and services that are less than \$1000.00 to make small alterations and repairs and they also have a schedule that says that they visit the station daily except on Saturday and Sunday. They do routine maintenance and they also contact an outside contractor if needed, but they have to get the Borough's permission. They are on call seven days a week, twenty-four hours a day if there is a sanitary blockage. They inspect gravity mains and they will T.V. the mains if required.

Ms. Gimpel would like to contact Bucks County Water & Sewer Authority to see what equipment they are are looking at, what documentation they have and how much it would cost to segregate the two items. We may find that the \$15,000.00 that the Borough is charged is reasonable for them to be doing both of them or we might find out that to do the maintenance would not be a tremendous amount and we would save some money for the billing to the residents by doing it ourselves and by having immediate use of the funds.

Mr. Profy asked if the fee it is still \$15,000.00, Ms. Gimpel replied that it is.

Mr. Galazin – No Report.

Mr. McTigue acknowledged Beth Bartnikowski for renewing our Domain Name of langhornemanor.com. She renewed it for five years as it was to expire at the end of October. Mrs. Bartnikowski used her credit card at a cost of \$67.95. Mr. McTigue would like this added to the bill list this evening

Mr. McTigue reported that we also have the web hosting, where there is another provider with whom we have to contract with in order to have the web site accessible on the internet. The way we could take care of the billing on this particular matter is to have them change the billing and bill Langhorne Manor Borough directly and we could pay it through an electronic means, basically a checking account draft that Mrs. Luff can take care of with Council's permission. The cost is \$8.95 per month and there is a 5% discount if it is paid for a year in advance. Renewal date is October 24, 2004. This is to be added to the bill list.

Mr. Pizzola reported that he would be meeting with Ms. Gimpel to set up the preliminary budget for 2005 so it can be presented at the October 5, 2004 Council meeting.

Mr. Profy stated that it should be authorized at the November 3, 2004 Council meeting that the budget be advertised for adoption at the December 7, 2004 Council meeting.

Ms. Barnes told the Council members to keep this information in mind if there is anything they want added to the budget, they are to get in touch with Mr. Pizzola.

Mr. Yourtee stated that he had contacted some paving contractors concerning some road repairs—Hill and Gillam Avenues an area of 16' x 8' and an area of 20' x 5' the black top areas are to be removed and repaired. Also on Hill Avenue there is a transition area between the old very light grey color asphalt that was part of the original sewer repaving project and the new black asphalt, the transition between the two is very bad and it creates a dip, it is the width of the road. Mrs. Barnes stated that this is a number one priority. Mr. Yourtee also stated that another area that needs repairing is at the corner of Bellevue and E. Fairview Avenues where it dips down to Bellevue Avenues very quickly. From Bellevue Avenue to fifty feet in on E. Fairview Avenue it is probably a five foot elevation change.

Mr. Yourtee took pictures and passed them around for the Council members to view of the intersection of Bellevue and E. Fairview Avenues. He reported that it is a major project, what has happen is that asphalt has been added, which has built up the intersection to high. The proper way to fix this area is to have an engineer re-grade that intersection.

Mr. Yourtee reported that he had receive a verbal quote from Atlas Paving of \$3400.00 and a written quote from Langhorne Paving of \$5690.00 for both areas on Hill and Gillam Avenues and the Hill Avenue dip.

Mrs. Barnes spoke on the Hill Avenue dip and how Langhorne Manor Borough is obligated to fix this problem.

Mr. Profy asked if he had figured the projects by the square yard or square foot.

Mr. Yourtee replied that the two quotes he received were by the square foot. The transition area on Hill Avenue, both contractors based their quote on a ten foot by eighteen foot area. The patch area on Hill at Gillam Avenue, Langhorne Paving stated a fifteen by seven foot area and Atlas Paving was sixteen by eight foot area. The patch area on Gillam at Hill Avenue-Langhorne Paving was four by eighteen foot area and Atlas Paving was five by twenty foot area. Repair area for E. Fairview and Bellevue Avenues project by Langhorne Paving is 2800 square foot area and Atlas Paving is a thirty three by twelve foot area or 500 square foot area.

Mrs. Barnes stated that the problem this evening is that Mr. Yourtee does not have two written quotes.

Mr. Profy stated that the two estimates are not the same. Mr. Yourtee is to get a third quote, he is to keep a list of who he contacts and by doing that he will satisfy the requirement being the projects are under \$10,000.00. He is to get three written proposals; if he can not get three then he will have enough documentation to show that he made a reasonable effort to get the third one.

Mr. Yourtee talked to the Superintendent of Miller & Son Paving and the Comly Avenue project is not on the calendar for September.

Mr. Yourtee spoke on the Community Service Project. He has the names of three people who have to complete their community service hours by the end of October. He needs volunteers to supervise this project; he would like to schedule the work on Saturdays. He thought that they could possible clean the access roads and paint the stop bars on the Borough streets.

Mr. Yourtee would like the volunteers specify what days they would be willing to supervise them.

Mayor Farmer stated that the workers will need constant supervision.

Mrs. Barnes stated that Mr. Yourtee should try and set up a schedule following this evenings meeting.

**6. MAYOR'S REPORT** – Mayor Farmer passed out copies of the Code of Ethics, Mission Statement and the Value statement for the Police Department, for the Council members to review. Mayor Farmer stated that he would like them adopted this evening. Mayor Farmer stated each officer will have to sign the statements. Each officer will receive a packet with all of the policies and memorandums of the Police Department. Mayor Farmer stated that they had been reviewed by Chief Bumm and Mr. Profy.

Motion was made by Mr. McTigue and seconded by Mr. Galazin to adopt the Code of Ethics, Mission Statement and Value Statement as presented. No objections were presented. Motion carried.

**7. SOLICITOR'S REPORT** – Mr. Profy stated that Council will be going into Executive Session and no action would be taken at that time.

**8. INSPECTOR'S RPORT** – Mr. Bush gave the Inspector's report for the month of August 2004.

**9. CORRESPONDENCE** – Mrs. Luff reported that she received the pre-buy for heating oil from Fabian at a price of \$1.599 per gallon for the year 2004-2005. Mrs. Luff was told to call other oil companies and get price quotes from them along with a quote for service contracts.

**10. APPROVAL OF THE BILL AND TREASURER'S REPORT.** Mrs. Barnes stated that all Council members received a copy of the bill list for payment. She asked if there were any questions or discussion. Ms. Gimpel asked for three account IDS be changed.

Mrs. Luff stated that a check for \$67.95 to reimburse Beth Bartnikowski for web site. A check for \$50.00 for Bucks County Boroughs Association membership dinner and meeting for Mrs. Barnes and Mr. Galazin, and a permission to do a bank draft to register the Domain Name at \$8.95 with a 5% discount for paying the year in advance.

Motion was made by Mr. Yourtee and seconded by Mr. Pizzola to approve the bill list as amended. No objections were presented. Motion carried.

Mrs. Barnes entertained a motion to approve the Treasurer's report as presented. Motion was made by Mr. McTigue and seconded by Mr. Pizzola to approve the Treasurer's reports as presented. No objections were presented. Motion carried.

**11. SECOND MEETING** –Mrs. Barnes stated that a second meeting is scheduled for Tuesday September 21, 2004, at this time there are no items for the agenda for that meeting.

Motion was made by Mr. Byrne and seconded by Mr. Pizzola to dispense with the second meeting. No objections were presented. Motion carried.

Council went in to Executive session at 10:23 P.M.

Meeting reconvened at 10:46 P.M.

**12. ADJOURNMENT** – Motion was made by Mr. Yourtee and seconded by Mr. McTigue to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 10:47 P.M.

The next meeting will be Tuesday October 5, 2004 at 8:00 P.M.

Respectfully submitted.

Loretta M. Luff  
Secretary/Treasurer  
Langhorne Manor Borough

