

**MINUTES  
LANGHORNE MANOR BOROUGH COUNCIL  
MEETING OF MAY 4, 2010**

**1. CALL TO ORDER** - The meeting of Langhorne Manor Borough was called to order in the Langhorne Manor Borough Hall, 618 Hulmeville Avenue, Langhorne, Pennsylvania, on Tuesday, May 4, 2010 at 8:08 P.M. Eastern Time by William McTigue, President.

At this point in the meeting, Mayor Byrne led us in the "Pledge of Allegiance."

**PERSONS PRESENT** –Sharon Gimpel; Edward Hanisco; Patricia Silcox; William McTigue; President, Steven Yourtee; Robert Byrne, Mayor; Loretta M. Luff, Secretary/Treasurer and Thomas J. Profy IV Solicitor represented Thomas J. Profy III.

**PERSON ABSENT** – Maryann Barnes Vice President; Nicholas Pizzola

**2. APPROVAL OF MINUTES** – Motion was made by Ms. Gimpel and seconded by Mr. Yourtee to approve the minutes of April 6, 2010 as presented and amended. No objections were presented. Motion carried. Motion was made by Ms. Gimpel and seconded by Mr. Yourtee to approve the minutes of April 20, 2010 as presented. No objections were presented. Motion carried.

**3. POLICE REPORT** – Mayor Byrne gave the police report for April 2010.

**4. INSPECTOR'S REPORT**-Mr. Peet gave the Inspector's report for the month of April 2010.

**5. COMMENTS FROM RESIDENTS AND VISITORS**- Mrs. Lois Abbott (803 Hulmeville Avenue) asked how the loan for the repair of Highland and Gillam Avenues would be repaid. Mr. McTigue explained that there is a decent amount of money in the Liquid Fuel Account, so some of the amount will be paid from there; some of the money in the Liquid fuel Account would be put aside for snow removal in 2010-2011. Mr. McTigue stated that all the details had not been worked out for the road repair project or restoration work to be done on the Borough Hall.

Mrs. Abbott inquired if the Enrad equipment was being used. Mayor Byrne explained that to operate the equipment it takes two officers and in the last eight months, there has been a shortage of officers due to injuries and change of jobs. At the present time, all officers are back to work and he would like to see the equipment used more often. Mr. Abbott asked if the equipment could be used on Hulmeville Avenue.

Mrs. Abbott inquired if the truck checking equipment (crawler) was being used. Mr. McTigue replied that he had no information pertaining to that equipment.

Mrs. Abbott inquired about the three badges that the police department had purchased. Mayor Byrne replied that two badges were for Chief Bumm, one for his uniform, as his old one

had a broken clasp and one for his wallet. The third one was for Mayor Byrne who said that in case there is an emergency he can identify himself as the Mayor of Langhorne Manor Borough.

**6. COMMITTEE REPORTS – Mrs. Barnes was absent.**

Ms. Gimpel reported that she had reviewed the insurance renewal application and there are a few minor adjustments.

Ms. Gimpel reported that another CD for the sewer fund had been re-invested.

Ms. Gimpel reported that she would be meeting with Bucks County Water and Sewer Authority on May 13, 2010 about the new meter they will be installing for the Borough.

Ms. Gimpel stated that there had been some problems with the payroll and QuickBooks; she stated that she had looked at the possibility of out sourcing the payroll; presently it cost \$275.00 for Intuit, \$80.00 for W2 forms, \$100.00 for check, plus postage etc. With an out side payroll server with twelve employees the cost would be \$56.65 per payroll, included is payroll, tax filing, payroll preview, next day delivery, employee access, electronic reports, new hire reporting, compliance posters, poster update service and general ledger interface. License and conversion fees (one time charge) \$25.00, annual fees-\$35.00 and W2 and transmittal-\$5.40 each. Mr. McTigue told Ms. Gimpel to be prepared to present this information for consideration at the June Council meeting.

Ms. Gimpel told Council that she would be staying after the meeting, and who ever would like to stay and decide what information should go on the post card that will be mailed to the residents pertaining to the new sewer rate structure that is being considered would be appreciated. Ms. Gimpel said that Council should be thinking about drafting the ordinance pertaining to the new sewer rate structure for May or June.

Mr. McTigue reported that there will be a second meeting on Tuesday, May 25, 2010 for public comment on the new sewer rate structure.

Mr. Hanisco reported a light repaired at 204 Central Avenue.

Mr. McTigue reported that bulk pick-up will be on Saturday, May 22, 2010.

Mrs. Silcox referred to information she had received about grants that are available from The Empowered Municipality. Mrs. Silcox stated that a grant is available for preservation, this is a matching grant of at least \$125, 00.00

Mr. Pizzola was absent.

Mr. Yourtee reported that Long Fence has completed the guide rail repairs at the cost of \$1899.00.

Mr. Yourtee reported that Middletown Township had filled the potholes on some streets; they did not do the access roads. Mr. Yourtee will check with Middletown Township to see if they are going to do them. The charge for potholes that had been repaired was \$183.87.

Mr. Yourtee stated that he had received a letter from Pickering Corts and Summerson stating that they are in the process of preparing the documentation necessary to bid the Borough's 2010 Road Improvement Project. This project includes the reconstruction of Highland Avenue between West Interchange and the Middletown Township line, and the mill and overlay of Highland Avenue between West Interchange and Hulmeville Avenue, Gillam Avenue between Hulmeville Avenue and the Middletown Township line and Manor Avenue between Pine Street and the Langhorne Gardens Rehabilitation and Nursing Center. The bid package should be ready in mid May.

Mr. Yourtee stated that it should read Middletown Township line to Hulmeville Avenue not West Interchange.

Mr. McTigue asked if Manor Avenue could be bid on separately.

Ms. Gimpel stated that she also feels that it should be bid separately.

After a discussion, it was decided to have two separate bids for Manor Avenue. One bid is for repairs to be done from Pine Street to Philadelphia Biblical University. And a separate bid for all of Manor Avenue from Pine Street to Langhorne Gardens Nursing Home.

Motion was made by Mrs. Silcox and seconded by Mr. Hanisco to advertise the bids for complete repairs to Highland and Gillam Avenues from Middletown Township line to Hulmeville Avenue and a second bid for Manor Avenue in two phases, the first phase is from Pine Street to Philadelphia Biblical University and the second phase from Pine Street to Langhorne Gardens Nursing Home. No objections were presented. Motion carried.

Mr. Yourtee spoke on John Milner Architects, Inc. expense report. He stated that the largest amount of the \$900.00 reimbursements is for traveling time. After a discussion, it was decided to address payment to John Milner Architects, Inc. under the Treasurer's report.

## **7. MAYOR'S REPORT** – Mayor Byrne had no report.

Mr. McTigue explained that Mr. Profy had examined the bids for the Slate Roof Replacement and the Selected Exterior Restoration projects for the Borough Hall. He confirmed that the two (2) lowest bidders Jemar Contracting and Twining Construction have fulfilled the legal requirements of the Invitation to Bid with respect to Bonds, Power of Attorney and the Non-Collusive Affidavit, which were included in the bid package.

Mr. Daniel Campbell from John Milner Architects, Inc. stated that he had investigated the references for Jemar Contracting and he had received good reports on their contracting abilities, organizational skills and paperwork completion, although they are a flat-roof contractor. Jemar had included a letter dated April 6, 2010 indicating that they will subcontract

to A. Carotenuto & Sons for the carpentry and slate roof installation, and to Palmer Masonry for the brick chimney re-pointing. Both of these sub-contractors have the lowest cost, qualified bidder, Mr. Campbell found no impediments to commencement of a contract with Jemar Contracting for the Slate Roof Replacement project.

Mr. McTigue spoke about the lowest bids and also about the separate bids for the front steps to be re-built. He asked how the bids should be considered and if the steps should be considered at this time,

Mr. Yourtee stated that he likes the idea of having the steps rebuilt, maybe not exactly as the architect recommended. He likes having that part of the porch opened up to provide access from one Borough building to the other and for safety reasons and it would be convenient for the residents.

Mr. Yourtee recommended that the roofing contract at \$126,469.00 and the exterior bid contract of \$96,928.00 be awarded to Twining Construction and not award the steps, and work with Twining Construction for a cheaper alternative for a change order for Twining Construction to do the step repairs also. He feels that the Borough will pay less with using one contractor for the complete project.

Mr. Peet stated that in his opinion Council should go with the lowest bidders and let John Milner Architects worry about the contractors and take their recommendations.

After a lengthy discussion pertaining to the subcontractors for Jemar Contracting, it was decided to table this discussion until the June 1, 2010 Council meeting so Mr. Profy can find out more information on the concerns that Council has.

**8. SOLICITOR'S REPORT** – Mr. Profy IV referred to a letter that was hand delivered this evening pertaining to the Agreement of Sale between Langhorne Manor Borough and SEPTA for the train parking lot parcel. Paragraph 10 h. of Agreement of Sale specifically provided that all costs, expenses and fees incurred by Langhorne Manor Borough such as engineering, real estate and legal services, in order to prepare for and carry out the conveyance, will be paid by SEPTA so; the net proceeds to Langhorne Manor Borough from the sale will be very close to \$175,000.

Motion was made by Mr. Pizzola and seconded by Mrs. Silcox to approve the Agreement of Sale to SEPTA for the parcel of property as described by Mr. Profy. No objections were presented. Motion carried.

Mr. Profy stated that Jay and Barbara Ferraro of 402 Station Avenue has requested a variance to construct a utility shed with an area that is in excess of that which is permitted by the zoning ordinance.

Motion was made by Mrs. Silcox and seconded by Mr. Hanisco stating that Council will not oppose this variance and for no representation at the Zoning Hearing. No objections were presented. Motion carried.

**9. CORRESPONDENCE** –There was no correspondence.

**10. APPROVAL OF BILLS & TREASURER’S REPORT FOR PAYMENT** – Mr. McTigue stated that all Council members had received a copy of the bill list for payment. He asked if there were any questions or discussions. Motion was made by Mrs. Silcox and seconded by Mr. Hanisco to pay the bills as presented. No objections were presented. Motion carried. Mr. McTigue stated that all Council members had received a copy of the Treasurer’s report and does anyone have any comments. Motion was made by Mrs. Silcox and seconded by Mr. Hanisco to approve the Treasurer’s report as amended for April 2010. No objections were presented. Motion carried.

**11. SECOND MEETING** – Mr. McTigue stated that a second meeting is scheduled for Tuesday May 25, 2010.

**12. ADJOURNMENT** – Mr. McTigue entertained a motion to adjourn this meeting. Motion was made by Mrs. Silcox and seconded by Mr. Hanisco to adjourn this meeting. No objections were presented. Motion carried. Meeting adjourned at 10:08 P.M.

The next meeting will be Tuesday May 25, 2010 at 8:00 P.M.

Respectfully submitted,

Loretta M. Luff  
Secretary/Treasurer  
Langhorne Manor Borough